

**Seaside Airport Advisory Committee
Meeting Minutes, May 27 2007**

Meeting Called to order at approximately 6:15pm

Members present: Don Johnson, Neal Wallace, Tracy MacDonald, Randall Henderson, Steve Phillips

Members absent: Jason Ketcheson, Roy Bennett, Ed Tice, Allen Sprague

Guests: None

Minutes: Motion by Tracy MacDonald and seconded by Steve Phillips to approve April 24, 2007 minutes, motion passed.

Immelman Hangar Project: Neal reported that final inspections have been made and signed off, and the association lease is nearly finalized.

Sprague/Ketcheson Hangar project: Neither was present but Randall had spoken to them previously; no significant progress to report.

FAM / AIP grant projects: Randall reported no FAM grants available from ODA this next cycle year. Also that he spoke to Suzanne Lee Pang at FAA, she was not enthusiastic about grant for a relatively small \$2000-2500 obstruction removal project (cave's tree). Neal said we should put together a larger package for next year that includes reimbursement for that. Randall suggested that an avigation easement should be included. Neal reported that the new beacon has been ordered and will go up on the old tower, and that we will look for funds for a new tower in a future funding cycle.

ACTION: Neal will have the beacon installed. Randall to follow up with Suzanne re. the obstruction issues.

CIP update: Randall reported that he has everything he needs to come up with a new CIP list; will put it together and give to Neal to forward to FAA.

ACTION: Randall to follow up and Neal to forward to FAA

Port of Astoria: Allen's suggested list of projects was presented in response to the port's request for same; Steve and Tracy said it likely won't have any effect unless the port changes their policy of only putting money into port-owned property. It was generally agreed that no one present wanted to spend much time on that but Randall will forward the list to the port, and it is expected that that Allen will follow up on things such as fuel.

ACTION: Randall to forward list, Allen to follow up at his discretion

Fence / parking lot relocation: Neal reported that John Anderson is putting up a bond to cover Immelman's responsibility for fencing adjacent to the hangar, anticipating a future, comprehensive fence project funded by combined bond and FAA or FAM grant funds.

County road / sign: Neal has spoken to the county and they declined to consider turning it over to Seaside. Neal said the committee should come up with a proposal for the sign and he'll follow up with the county / ODOT after that.

ACTION: Anyone can come up with a proposal for a sign

Bus stop: Tracy reported that Cindy Howe at SETD is willing to put a bus stop north and south at the airport; southbound would be at the Gateway park parking lot; northbound would be in the airport parking lot but would be 'flag only'; SETD will provide the decal, Seaside PW will provide the sign and installation; Neal to follow up with ODOT first regarding location / right-of-way.

ACTION: Tracy to follow up for decal (?); Neal to check with ODOT, provide sign and installation.

Reader board: Steve said he's gotten nowhere with third-party advertisers; will take on the task of getting people to sign up for advertising himself. Randall reported no progress on the cork-board but still plans to do it.

ACTION: Steve to go after advertisers, Randall to get or make a cork-board.

Road easement request: Nothing new from Bill Palmberg; Neal says FAA is not likely to approve it but if it were approved would contain a restriction that the easement could be nullified if the airport ever expands.

Meeting time: Randall has confirmed no conflicts for anyone to change the meeting time to the first Thursday, except Neal still had reservations about doing it back to back with another (?) meeting. Proposal was made for a motion and a vote but Don had left by then so couldn't do so due to lack of a quorum.

Correspondence / Discussion: Steve said Harry Utti had asked him about lengthening the runway and is it on the master plan? Randall and Neal explained that the master plan excluded it due to political considerations (which are still present); This led into a discussion about a packet of materials new committee members should get.

ACTION: Neal will work on putting together a "committee member packet".

Neal presented a copy of SB 807 that he got from Betsy Johnson, only one copy, gave to Randall.

ACTION: Randall to email to everyone else and include in next meeting's packet.

Randall reiterated the need to make the meetings so we'll have a quorum, and repeated Don's statement that there are others who are anxious to serve. Tracy said he'll do his best to make the meetings on time but that it all depends on his work at Medix.

Randall suggested the committee should start working on ideas for projects that could be paid for by the Connect II grant program, now being considered by the legislature.

Randall suggested the committee has a list of goals; Neal added that a list of commitments (i.e. to FAA re. compliance) be part of that.

ACTION: Randall to come up with a draft over the next few months.

Meeting ended but not adjourned since there was no quorum by that time.