

## Seaside Airport Advisory Committee

### Minutes of Meeting

September 22, 2020

Call to order: 18:06 hrs.

**Members present:** Randall Henderson, Dianne Widdop, Jesse Taylor, Teri Carpenter, Bruce Francis, Joyce Hunt, Roy Bennett, Dale McDowell, Randy Frank.

**Members absent:** none

**Guests present:** Michael Lewis, RJ Marx, JD Duff, Dan Organ, Bob Widdop, Jeff Gage.

**Review of minutes:** Bruce Francis makes a motion to approve July 2020 minutes as presented, Joyce Hunt seconds, motion passed.

**Infrastructure/Improvements/Funding:** Report from Dale McDowell, no new updates from the FAA or Oregon Department of Aviation on the Capital Improvement Projects (CIP). The city is continuing to look for grant money, but there isn't much available. Connect Oregon says most monies are going to projects in the valley. The airport received a \$500.00 grant from the City of Gearhart for the bicycle program. Randall Henderson wrote a draft letter to the City of Gearhart from the committee thanking them for the grant and presented it to the committee for approval, it was unanimously approved. Dale McDowell will send one from the City of Seaside as well. Dale McDowell is continuing to work with the Visitors Bureau to try and get some tourism dollars. Dale says there is no difference from the visitors flying in than driving in. They both spend money at our local shops, restaurants, and hotels.

**Port of Astoria News:** Nothing new. Port meetings have been suspended due to COVID concerns. Once meetings resume the committee will get on their agenda. Dale McDowell suggested that we summarize the history of our requests for help from the port since the media was present and Randall Henderson did so.

**Maintenance, Safety and Security:** Dale McDowell announced that T-Mobile would like to extend their cellphone tower located on City property near the water tower on Royal View Drive. The tower is within the Seaside Municipal Airports Horizontal Surface. The tower would be approx. 80' tall and would be approx. 260' above sea level. T Mobile has been talking with Kevin Cupples at building and planning and is now awaiting evaluation from the FAA. One concern with the tower is that it is in line with the landing pattern, although pilots should be at an altitude approx. 700' above it. The committee agrees it is not an ideal situation, but nothing to "fuss" over. Committee also agrees the tower should be lighted. Airport beacon has been working well. Public works will be out replacing runway lights. It was brought up how short the life span has been on the LED lights, Dale says the lights themselves are OK, the problem has been with moisture getting into the electrical components. New windsocks have been installed; everyone is hoping these will last awhile. Cameras have also been working good, Randall Henderson asked if there were any new updates on the City getting internet to the airport. The answer was NO, still too costly at this time. Public Works and committee members continue to keep the grass and airport grounds looking good. Great job!

**Promotion & Services:** Lots of visitors signing in. After reviewing the visitors log, the bikes are still a big hit. The bicycles are starting to show some wear and tear, there are currently 4 bikes operational and 1

that needs some work. It was recommended that we should place a small air compressor in the electrical shed with a hose exiting the side to fill up bike tires. Dale McDowell reports nothing new with the bike shed. Randall Henderson bought a new donation box (\$100.00) to be placed on the airport grounds. Terri Carpenter was going to put together a list to show what the donations were going towards. Randall Henderson contacted Lum's Auto to see if they wanted to advertise their rentals cars on the airport reader board. Lori Lum sounded interested, Randall to follow up. Plenty of open space on the reader board. Joyce Hunt gave Randall Henderson kudos for the emails he sends out notifying the public of airport meetings, she like the photos included. Don't forget to check out the Seaside Airport Facebook page, share with all your friends.

**Regulatory Review:** The committee reviewed the existing Airport Layout Plan. For airports of our size, there is no master plan and the Airport Layout Plan (ALP) serves this purpose. These plans should be updated every 7 years. Dale McDowell brought large print outs of the ALP for the committee to review. The last updated plan was sent to the FAA when the airport was granted approval for the bike shed. It is important to keep these updated as this is how agencies base allocating money for improvements. The ALP shows the current layout of the airport and buildings, plus it notes where future PAPI, fuel, hangers, and other expansions could be located. Randall Henderson noted if we brought our current tie-downs to today's FAA standards we would have fewer spaces. Randy Frank asked by how many? Currently the airport has 24 spaces, new standards would reduce the spaces to 15-18. Additional tie-down location could be created along the taxiway by Bayview.

**Committee Member Report:** Randall Henderson attended the Oregon Pilots Association meeting online via Zoom, about 30 guests throughout the state attended.

**Comments from the floor:** none

**Good of the order:** Bruce Francis has a small air compressor he would like to donate to the airport for the bicycle tires.

**Next Meeting:** Every other month schedule - NEXT REGULAR MEETING November 24, 2020 at City Hall, 6:00pm. If additional meetings need to be held they will remain the 4th Tuesday of each month

Meeting adjourned 19:05 hrs.